

Form D

Finance Policy

Timothy Brooks DDS

Our commitment is to inform you of the fees for all dental treatment. At your request we will submit pre-estimates to your insurance company when applicable. We also offer affordable payment plans through Care Credit, if procedures are not covered by your insurance. We will make available application forms when needed. The following is our financial policy:

- A. All operative appointments will require payment for the expected patient portion on the day of the appointment.
- B. If appointment is a cosmetic procedure which is defined as a tooth that is not fractured or decayed to the point that it cannot be restored by an amalgam or resin restoration. That payment is expected at the time of treatment and will not be sent into insurance.
- C. A fee of \$50 will be charged for appointments cancelled or failed without a 24 hour notice. To avoid this fee, please provide at least 24 hours prior to your appointment time for any changes.
- D. Methods of Payment:
 - 1. Cash, personal checks
 - 2. Visa, MasterCard, American Express, or Discover
 - 3. Care Credit health card

I am aware that Dr. Brooks is not in network with all insurance plans. This means that if my dental insurance plan is out of network, my out of pocket expense may be higher than seeing a participating provider. If you have questions we ask that you contact your insurance company or employer.

Patient Signature _____ Date _____